

# LORD HOWE ISLAND BOARD

## Application for Owner Consent

Date Received: ..... OC No: .....

Before lodging a Development Application, applicants must obtain Owner's Consent.

Under Clause 49(3) of the *Environmental Planning and Assessment Regulation 2000* 'a development application made by a lessee of Crown land may only be made with the consent in writing given by or on behalf of the Crown'. In the case of Lord Howe Island, the Crown is considered to be the Minister responsible for the *Lord Howe Island Act*, being the NSW Minister for the Environment.

The Minister for the Environment has authorised the Lord Howe Island Board and persons appointed from time to time in the positions of Chairperson of the Board and the Chief Executive Officer to grant Owners Consent, subject to the following conditions:

- a) The Board may only grant owner's consent in respect of development applications which have a maximum value not exceeding \$5,000,000;
- b) The Chairperson of the Board and the Chief Executive Officer may only grant owner's consent in respect to development applications which have a maximum value not exceeding \$2,000,000;
- c) The development application must, in the opinion of the person or entity granting owner's consent, comply with any planning instrument which is in force relating to the Island;
- d) The Chairperson of the Board and the Chief Executive Officer may not grant owner's consent to a development application that relates to the subdivision of land; and
- e) The development application must not relate to the erection of a new dwelling.

All other developments not complying with these restrictions can only be approved by the Minister. Any Owner Consent granted under this application does not give any rights or approval to undertake any works and if approved gives consent to lodge a development application. All applicants should be aware that Owner Consent may not necessarily be issued by the Board where applications are not in keeping with the objectives set down by the relevant Acts.

Please complete this form and lodge all relevant plans and information at the Board's office. Should you need further detail or help in completing this application phone the Board on (02) 6563 2066 or make an appointment to see the Board's Consultant Planner.

When the Board has made a determination on your application you will be advised accordingly.

### APPLICANT DETAILS

Mr     Mrs     Ms    Other: .....

Name: .....

Organisation: ..... ABN: .....

Postal Address: .....

Telephone: ..... Fax: .....

Email: .....

### IDENTIFY THE LAND YOU ARE SEEKING OWNER CONSENT FOR

Portion/Lot No.: ..... Lease No.: .....

Address: .....

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**DESCRIBE YOUR PROPOSED DEVELOPMENT IF OWNER CONSENT IS GRANTED**

Describe the proposed development; give a detailed outline of what you are going to do. If it involves a building, indicated what it will be used for.

Estimated cost of the proposed development: .....

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**APPLICATION FEE**

Total fees lodged: \$100.00                      Date: .....                      Receipt No.: .....

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**LEASEHOLDER AUTHORISATION**

All leaseholder/s of the land must sign this application.

As the leaseholder/s of the above property, I/we consent to this application.

Signature: .....                      Signature: .....

Name: .....                      Name: .....

Date: .....                      Date: .....

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**APPLICANT AUTHORISATION**

The applicant/s or the applicant's agent must sign the application.

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that, if incomplete, the application may be delayed or rejected and more information may be requested within 21 days of lodgement.

Signature: .....                      Signature: .....

Name: .....                      Name: .....

Date: .....                      Date: .....

State the capacity in which you are signing if you are not the applicant: .....

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**LODGEMENT**

Before submitting your application, please ensure you have attached all the information from the checklist below that the consent authority needs to assess your proposal. Please place a cross in the box  once you have attached:

- Plans of the proposal showing all dimensions, a site plan of the land drawn to scale showing all existing buildings
- Other material to support your application, such as photos, slides and models.
- Your application fee

**Where to lodge your application**

You can lodge your completed application form, together with attachments and fees at the Lord Howe Island Board's office.