

Board Meeting: May 2017	Agenda Number: 3	Record: ED17/35
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LORD HOWE ISLAND BOARD

Business Paper

OPEN SESSION

ITEM

Actions from Previous Meetings – Status Report.

RECOMMENDATION

Submitted for the Board's information.

BACKGROUND

As a matter of process and procedure, a list of actions is prepared after each Board meeting to ensure that the Board's resolutions are systematically carried out by staff.

CURRENT POSITION

A list of actions from decisions of the March 2017 Board meeting, and previous meetings, is attached for the Board's information.

RECOMMENDATION

Submitted for the Board's information.

Prepared: Bill Monks, Manager Business and Corporate Services

Endorsed: Penny Holloway, Chief Executive Officer

LORD HOWE ISLAND BOARD

Action Sheet from March 2017 Board Meeting and Previous Meetings

Agenda Item No.	Item	Actions (refer to full minutes for detail)	Estimated Completion Date	By Whom	Progress	Actual Completion Date
10(iv) September 2015	Review of the LEP 2010	<ol style="list-style-type: none"> Review the Vegetation Rehabilitation Plan, and Seek funding from government programs to support the LEP review process. 	June 2017	MECS	In progress. No funding available from DPE to support review of LEP	
12(v) March 2016	LHI PPP Five Year Audit	Amended PPP POM – 5 year self audit be used for basis for revision of the plan.	July 2017	MECS	In progress	
12(viii) March 2016	WW Strategy Update	Implement Licence to Operate fees for High Risk Systems from 01/06/2017	June 2017	MIES	In progress	
1(i) April 2016	Budget 2016/17	Provide report in regard to community support options for Board consideration.	June 2017	CEO/MECS	Addressed as part of budget 2017/2018	
7(iv) September 2016	DA2016-31 Vessel Launching and Retrieval Facility	Deferred commencement conditions in Part 1 of the recommendation be considered out of session before proceeding to Part 2.	June 2017	MIES	In progress	
15 September 2016	General Business	Create dog-allowable serviced BBQ area on the foreshore south of the runway.	June 2017	MIES	In progress	
7(viii) November 2016	Rebuild Airport Terminal Building	Investigate the option of using the new terminal building for going, at least partially, off grid	May 2017	MIES	In progress	

Agenda Item No.	Item	Actions (refer to full minutes for detail)	Estimated Completion Date	By Whom	Progress	Actual Completion Date
12(vii) November 2016	Commercial Tour Operator Licensing System	Investigate opportunities to align with Ecotourism Australia accreditation program.	September 2017	MECS	Consultation with operators underway	
4 (i) March 2017	Chief Executive Officer's Report	Invite new Minister to the island.	April 2017	CEO	Letter sent from Chair	6 April 2017
7 (iii) March 2017	OC2017-07 Shearwater Cottage (Owens)	Complete a market demand study on staff and residential accommodation on behalf of the Board.	September 2017	MECS	In progress	
8 (ii) March 2017	Procedure for cleaning second hand vehicles	Amend the Vehicle Policy to incorporate best practice biosecurity clearance procedures. Place on public exhibition.	May 2017	CEO	On Board Agenda May 2017	
10 (iv) March 2017	Review of Boatshed Foreshore Encroachments	<ol style="list-style-type: none"> 1. Amend the Lagoon Foreshore Management Plan with respect to boatshed activities. 2. Review and adjust rentals where there has been, or will be, an approved increase in the footprint area of fixed improvements. 3. Follow up anomalies identified in the assessment. 	<p>May 2017</p> <p>May 2017</p> <p>May 2017</p>	<p>MECS</p> <p>MECS/MBCS</p> <p>MECS</p>	<p>Completed</p> <p>Ongoing</p> <p>In progress</p>	
13 (i) March 2017	Public Risk Management	Investigate the possibility of being able to turn on the sirens manually.	May 2017	MIES	In progress	
15 March 2017	General Business	Consider improving the community hall in order that the doors can be closed to keep out the noise from vehicles when the hall is in use. e.g. air conditioning; venting to improve airflow.	May 2017	MIES	In progress	