

# LORD HOWE ISLAND BOARD

## BOARD MEETING AGENDA

MEETING DATE:	MEETING LOCATION:	MEETING TIME:
31 May 2021	Public Hall, Lord Howe Island	Planning Session 9:00 am to 1:00 pm Closed Session: 1:30 pm to 4:30 pm
1 June 2021	Public Hall, Lord Howe Island	Open Session: 9:00 am to 12:30 pm

Preparer	Presenter	ITEM		OPEN (O)	CLOSED (C)	ACTION Note/Decide
N/A	Chair	1	<b>CONFLICT OF INTEREST DECLARATIONS</b>			
	PA	2	<b>MINUTES OF PREVIOUS MEETING – NOTICE OF ADOPTION</b>	O		Note
LS	PA	3	<b>OUT OF SESSION MATTERS – STATUS REPORT</b>	O		Note
JvG	PA	4	<b>ACTIONS FROM PREVIOUS MEETINGS</b>	O		
AF	AF	(i)	Independent Review of the Effective and Efficiency of the Board Administration	O		
JvG	PA	(ii)	Actions From Previous Meetings – Status Report	O		Note
		5	<b>WH&amp;S AND PUBLIC RISK MANAGEMENT</b> No Business Paper			
		6	<b>OPERATIONS AND SERVICES</b>			
DM	JS	(i)	Incursion Response Update and Proposed Future Actions	O		Decide
		7	<b>FINANCE AND BUSINESS MANAGEMENT</b>			
JvG	JvG	(i)	Finance Report	O		Note
JvG	JvG	(ii)	Draft Budget 2021/22 Review	O		Decide
PA	PA	8	<b>CHIEF EXECUTIVE OFFICER’S REPORT</b>	O		Note
LS	PA	9	<b>MOTOR VEHICLE IMPORTATION OR TRANSFER – STATUS REPORT</b>	O		Note
		10	<b>DEVELOPMENT APPLICATIONS</b>			
LS	JS	(i)	Owner Consent approved under Delegated Authority	O		Note
LS	JS	(ii)	DAs Determined Under Delegated Authority	O		Note

Preparer	Presenter	ITEM		OPEN (O)	CLOSED (C)	ACTION Note/Decide
AAP	AAP	(iii)	Assessment Report OC2021.6 & DA2021.7 – Subdivision (Boundary Adjustment) – Chad Wilson	O		Decide
		<b>11</b>	<b>POLICY AND STRATEGY</b>			
PA	PA	(i)	Review of Vehicle Importation, Transfer and Use Policy	O		Decide
		<b>12</b>	<b>LEASING AND LAND ADMINISTRATION</b>			
			No Business Paper			
		<b>13</b>	<b>GOVERNANCE</b>			
JvG	JvG	(i)	Audit and Risk Committee and Internal Audit Charter	O		Decide
PA	PA	(ii)	Nomination of new LHIB representation on the Lord Howe Island Marine Park Advisory Committee (Elected Member)	O		Decide
PA	PA	(iii)	Issues Raised from Minister’s Visit – Status Report	O		Note
PA	PA	(iv)	Proposed new Code of Conduct (and Procedures) for Lord Howe Island Board Members and Officials	O		Decide
		<b>12</b>	<b>INTERVIEWS</b>			
		<b>13</b>	<b>GENERAL BUSINESS AND QUESTIONS ON NOTICE</b>			