

<b>Board Meeting:</b> November 2018	<b>Agenda Number:</b> 9 (i)	<b>Record Number:</b> ED18/10401
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# LORD HOWE ISLAND BOARD

## Business Paper

### OPEN SESSION

**ITEM**

Community Strategic Plan Update.

**RECOMMENDATION**

That the Board note the Community Strategic Plan Update.

**BACKGROUND**

At the September Board meeting an overview of the proposed Community Strategic Plan (CSP) and progress towards developing a detailed implementation plan was discussed. This report provides an update on progress achieved so far.

**CURRENT POSITION**

The table below details the current implementation plan for the Community Strategic Plan.

Activity	Description	Due date by/on
Correspondence (Householder)	Personally addressed letter	19th November
Notice in The Signal	Public Notice	23rd November
Pop-up LHI Market display	On-site information about proposed project/ activity	25th November
Community newsletters	Use of school, community, industry and business newsletters	1st 2019 School Newsletter
0-14yrs Engagement	What do you love most about Lord Howe Island?, Picture of your favourite place on LHI, what do you want for LHI in the future?	Early December
Website	Information posted on LHIB website	16th November
On hold telephone	Recorded message on LHIB on-hold phone message	20th November
Social media	Internet-based technologies allowing engagement, digital networking and user generated content on issues	19th November
Suggestion Box	Place for residents to provide ideas or feedback at LHIB, Post Office, Airport & Liquor Store	19th November

<b>Activity</b>	<b>Description</b>	<b>Due date by/on</b>
Survey (Hardcopy and online) including Skills and Passion Audit	Structured survey to gather information	19th November
Meeting with key stakeholder groups	Face to face semi-structured meeting with a specific group - Community representatives who can help disseminate information to the community and comment on plans	By 25th November
Community Workshop	A two-day meeting where participants are involved in assessing and establishing community priorities.	12th December
Telephone survey	Phone contact to complete a structured interview	By 20th December
Public exhibition (Draft Finalised by 29th Feb)	The formal exhibition of a plan or document at key locations for a set period of time	Mar-19

At the time of preparing this report the first draft of the survey questions had been completed. The Manager of Environment and Community Services and CSP Project Officer also had a productive meeting with the Principal of the Lord Howe Island Central School exploring ways to engage school students and young people in the CSP consultation process.

### **RECOMMENDATION**

That the Board note the Community Strategic Plan Update.

**Prepared:** Justin Sauvage                      Manager environment and Community Services.

**Endorsed:** Peter Adams                      Chief Executive Officer