

Board Meeting: September 2018	Agenda Item: 3	Record Number: ED18/4262
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LORD HOWE ISLAND BOARD

Business Paper

OPEN SESSION

ITEM

Actions from Previous Meeting – Status Report

RECOMMENDATION

Submitted for the Board's information.

BACKGROUND

As a matter of process and procedure, a list of actions is prepared after each Board meeting to ensure that the Board's resolutions are systematically carried out by staff.

CURRENT POSITION

A list of actions from decisions of the May 2018 Board meeting, and previous meetings, is attached for the Board's information.

RECOMMENDATION

Submitted for the Board's information.

Prepared: Bill Monks, Manager Business and Corporate Services

Endorsed: Peter Adams, Chief Executive Officer

Attachments:

Attachment A: Action Sheet from May 2018 Board Meeting and Previous Meetings

LORD HOWE ISLAND BOARD

Action Sheet from May 2018 Board Meeting and Previous Meetings

Agenda Item No.	Item	Actions (refer to full minutes for detail)	Estimated Completion Date	By Whom	Progress	Actual Completion Date
10(iv) September 2015	Review of the LEP 2010	<ol style="list-style-type: none"> 1. Review the Vegetation Rehabilitation Plan, and 2. Seek funding from Government programs to support the LEP review process. 	December 2018	MECS	<p>In progress although, given the decrease in available funding for this activity over the past few years, priority for the review could be reassessed.</p> <p>No funding available from DPE to support review of LEP.</p>	
12(vii) November 2016	Commercial Tour Operator Licensing System	Investigate opportunities to align with Ecotourism Australia accreditation program.	August 2018	MECS	Consultation with operators undertaken. Further development work required as result.	
7 (iii) March 2017	OC2017-07 Shearwater Cottage (Owens)	Complete a market demand study on staff and residential accommodation on behalf of the Board.	August 2018	MECS	Will form part of greater LEP Phase 2 review budgeted for 2 nd half 17/18 financial year.	
10 (iv) March 2017	Review of Boatshed Foreshore Encroachments	<ol style="list-style-type: none"> 1. Review and adjust rentals where there has been, or will be, an approved increase in the footprint area of fixed improvements. 2. Follow up anomalies identified in the assessment. 	<p>Ongoing</p> <p>August 2018</p>	<p>MECS/MBCS</p> <p>MECS</p>	<p>Ongoing</p> <p>In progress.</p>	
4 (i) May 2018	Chief Executive Officer's Report	Question the use of road base to protect driveway entrances during heavy rain run-off.	June 2018	MIES	Road base used to repair road at entrance to driveway where scour/edge breaks. Driveways owners responsibility so need to work with lease	29 June 2018

Agenda Item No.	Item	Actions (refer to full minutes for detail)	Estimated Completion Date	By Whom	Progress	Actual Completion Date
					holders to ensure their works occur concurrently	
8 (i) May 2018	Development of a 10-Year Community Strategic Plan	Plan to be completed in April 2019 in order to inform the FY 2019/20 budget.	April 2019	CEO	In progress.	
8 (ii) May 2018	Amendment to Dog Policy	Local Board members meet with relevant ECS staff to amend draft policy prior to it going out on public exhibition.	June 2018	Local Board members and ECS staff		
8 (iii) May 2018	Chicken Importation Moratorium	Obtain advice on risks associated with a change to current policy regarding the age of chickens that may be imported.	June 2018	MECS		
12 (iii) May 2018	Airport Runway Extension Feasibility Study Update	Draft the terms of reference for the Runway Extension Feasibility Working Group.	June 2018	CEO		
12 (iv) May 2018	Boat Retrieval System Update	Investigate Wilsons Landing boat ramp as the only feasible alternative, including an urgent review of work required to meet the needs of the community.	August 2018	MIES	See agenda item 12 (ii)	31 August 2018
15 May 2018	General Business	Draft a letter to OEH for signature by the Chair seeking funding for the sediment tracing study.	June 2018	CEO		