

# Lord Howe Island Board

## MINUTES OF THE MEETING OF THE LORD HOWE ISLAND BOARD

LOCATION Public Hall, Lord Howe Island / MS Teams

DATE Friday 13 May 2022

### BOARD MEMBERS PRESENT

Atticus Fleming AM	AF	Chair (MS Teams)
Therese Turner	TT	Elected Member
Gary Crombie	GC	Elected Member
Matthew Retmock	MR	Elected Member
James Lonergan	JL	Elected Member
Christine Bath	CB	Appointed Member, Conservation (MS Teams)
Bruce Baird	BB	Appointed Member, Business and Tourism (MS Teams)

### APOLOGIES

Nil

### BOARD STAFF PRESENT

Suzie Christensen	SC	Chief Executive Officer
Debbie Johnsen	DB	Sr. Manager Business and Corporate Services
Justin Sauvage	JS	Sr. Manager Environment and Community Services
Ben Jenkins	BJ	Sr. Manager Infrastructure and Engineering Services

### OBSERVER

Andrew Nicholls	AN	Deputy Secretary, NPWS (Acting)
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The Closed Session commenced at 3:07pm and closed at 4:12pm. Unless otherwise specified, all Board decisions were unanimous.

## 1. CONFLICT OF INTEREST DECLARATIONS

There were nil formal declarations tabled.

## 2. WH&S AND PUBLIC RISK MANAGEMENT

### i. **WH&S and Public Risk Management Update**

Closed session

## 3. FINANCE AND BUSINESS MANAGEMENT

### i. **Financial Status Update**

Closed session

## 4. OPERATIONS AND SERVICES

### i. **Biosecurity Update**

Closed session

### ii. **Rodent Response Audit Compliance**

Closed session

## 5. GOVERNANCE

### i. **Efficiency and Effectiveness Review - Recommendations**

Closed session

End of Closed session.

## **Open Session**

The Open Session commenced at 4:12pm and closed at 4:57pm.

Unless otherwise specified, all Board decisions were unanimous.

Two community members were present at the start of the open session meeting.

## 6. MINUTES OF PREVIOUS MEETING – NOTICE OF ADOPTION

The Board noted the adoption of the March 2022 minutes.

## 7. OUT OF SESSION MATTERS

The Board noted the information provided in the report.

## 8. ACTIONS FROM PREVIOUS MEETINGS

The Board noted the information provided in the report.

## 9. CHIEF EXECUTIVE OFFICER'S REPORT

The Board noted the information provided in the CEO report.

## 10. DEVELOPMENT APPLICATIONS

### i. Owner Consent Approved Under Delegated Authority Status Report

The Board noted the information provided in the report.

### ii. Development Applications Approved Under Delegated Authority Status Report

The Board noted the information provided in the report.

## 11. POLICY AND STRATEGY

### i. Motor Vehicle Importation or Transfer Status Report

The Board noted the information provided in the report.

## 12. LEASING AND LAND ADMINISTRATION

### i. Request to amend PL1989.01 and PL1987.03 to reflect boundary realignment as approved in DA2016.29 - Skeggs Pauline and Dignam Kate

It was moved by Therese Turner, seconded by Gary Crombie and agreed that:

1. **The Board recommend** to the Minister pursuant to s21(8) of the *Lord Island Act 1953* that Perpetual Lease 1987.03 held by Pauline Skeggs be amended to reflect the revised boundaries as shown for Lot 2 in DP1245352.
2. **The Board recommend** to the Minister pursuant to s21(8) of the *Lord Island Act 1953* that Perpetual Lease 1989.01 held by Katherine Dignam be amended to reflect the revised boundaries as shown for Lot 1 in DP1245352.

### ii. Application for consent to transfer by way of sublease part of PL1992.01 from Richard James Shick and Debra Lee Smith to Louis Sullivan Shick

It was moved by James Lonergan, seconded by Matthew Retmock and agreed that:

1. **The Board recommend** to the Minister to approve the transfer of a 25% share of PL1992.01 by way of sublease from Richard James Shick to Louis Sullivan Shick
2. **The Board recommend** to the Minister to approve the transfer of a 25% share of PL1992.01 by way of sublease from Debra Lee Smith to Louis Sullivan Shick

**iii. Application to transfer PL1954.43 from Gower Chase Wilson as sole tenant to Gower Chase Wilson, Darcelle Matassoni, Deon Nobbs, Kayla Hiscox and Jayden Hiscox as Joint Tenants and subsequently an Application to transfer by way of sublease from Gower Chase Wilson, Darcelle Matassoni, Deon Nobbs, Kayla Hiscox and Jayden Hiscox to Gower Chase Wilson**

It was moved by James Lonergan, seconded by Therese Turner, the Board make the following recommendations to the Minister to be submitted concurrently but carried out in sequential order; provided that legal advice be obtained that the proposed resolution is consistent with Lord Howe Island Act 1953.

- a. Transfer of PL1954.43 by way of gift from Gower Chase Wilson as sole tenant to Gower Chase Wilson, Darcelle Louise Matassoni, Deon Gower Nobbs, Kayla Jade Hiscox and Jayden Dean Hiscox as joint tenants; and
- b. Transfer of PL1954.43 by way of sublease from, Darcelle Louise Matassoni, Deon Gower Nobbs, Kayla Jade Hiscox and Jayden Dean Hiscox to Gower Chase Wilson

**iv. Land Swap – Fletcher Owens**

It was moved by Gary Crombie, seconded by James Lonegran and agreed that the Board:

1. **Approve** The Board administration negotiate with the applicant to pursue the Boundary Adjustment as discussed on the 6<sup>th</sup> of May 2022 site visit.
2. **Approve** the preparation in consultation with the applicant and submission to the Board for approval an agreement between the Applicant and the Board. The agreement to include the following:
  - i. Identification of the area of land to form part of the boundary adjustment
  - ii. Agreement in principle of the compensation payable for the boundary adjustment, and details of how the compensation amount will be determined
  - iii. Details of who is responsible for each step including payment of expenses.
  - iv. A binding timeframe for the boundary adjustment to be completed, which if not met will result in the agreement expiring.
3. **Approve** for the presentation of the agreement for the Board's endorsement as an out of session paper.

**13. GENERAL BUSINESS AND QUESTIONS ON NOTICE**

BB proposed that the use of Diligent for Board papers be considered.

Action: CEO to investigate and report back to Board options and costings

No questions from the floor.

The open session of the meeting was closed at 4.57pm on Wednesday 13 May 2022.

**NEXT MEETING**

TBA – Closed Session

TBA – Open Session